



VILLAGE OF HARTSBURG, ILLINOIS

ORDINANCE NO. 2025-0728-01

AN ORDINANCE ESTABLISHING RATES FOR THE WATER SYSTEM FOR THE VILLAGE OF HARTSBURG

WHEREAS, the President and Board of Trustees of the Village of Hartsburg, Logan County, Illinois, deem it necessary to establish updated water rates, charges, and enforcement provisions to ensure the continued operation, maintenance, and financial stability of the Village's water system;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hartsburg, Illinois, as follows:

SECTION I: Water Rates

The charges for the Water System of the Village of Hartsburg shall be established as follows:

- A. A flat minimum charge of **\$25.00** per monthly billing cycle, which entitles each user to **1500** gallons of water per month.
- B. All water consumption in excess of the minimum allotment shall be billed at a rate of **\$1.50 per 100 gallons**.

SECTION II: Capital Improvement Fee

Each account shall pay a Capital Improvement Fee of **\$5.00** per month, effective August 1, 2025.

This fee shall increase to:

- **\$7.00** per month, effective May 1, 2026
- **\$9.00** per month, effective May 1, 2027
- **\$11.00** per month, effective May 1, 2028



Purpose and Allocation of Capital Improvement Fee:

The Capital Improvement Fee is hereby established as a dedicated revenue stream to fund capital expenditures directly related to the continued operation, maintenance, and improvement of the Village's water system. Expenditures from this fund may include, but shall not be limited to, the repair, replacement, upgrade, or expansion of water mains, service lines, pumping equipment, treatment facilities, storage structures, system controls, and other related infrastructure necessary to ensure the continued delivery of safe and reliable water service to Village customers. All funds collected pursuant to this section shall be deposited into the Water Fund and separately accounted for to ensure proper use for capital purposes and shall not be co-mingled with the general operating revenues of the Village.

SECTION III: Deposit for Service

Each applicant for the water service must deposit **\$125.00** as a refundable security deposit and a **\$25.00** non-refundable processing fee.

The refundable deposit shall be held in a separate escrow account and shall not accrue interest. Upon termination of service, the deposit shall be refunded or applied against any outstanding balance or fees due to the Village. Deposits shall be required per service address.

SECTION IV: Penalties for Late Payment

Failure to remit full payment by the due date shall result in penalties as follows:

- A. All water payments shall be remitted:
 - a. To the blue payment drop box located outside Village Hall.
 - b. Mailed to:
Village of Hartsburg Water Department
PO Box 79
Hartsburg, IL 62643
- B. Bills are issued on the 1st day of each month and are due on the 28th day of the billing month. If full payment is not received by the due date, a late penalty of **\$10.00** shall be added to the unpaid balance.



- C. If the delinquent balance remains unpaid 10 days after the due date, water service shall be subject to disconnection after providing notice as required by law or Village policy. Disconnections will occur on the next business day following the delinquency notice period.
 - D. Restoration of service shall require full payment of the outstanding balance plus a reconnect fee of **\$50.00**. Reconnection of service will occur on the next business day following receiving full payment.
 - E. A returned check fee of **\$35.00** shall be assessed for any payment that is returned for insufficient funds or other reasons.
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SECTION V: Outstanding Balances

Outstanding balances must be resolved as follows:

- A. Single-Family, Owner-Occupied Residences: New water service will not be approved until all prior balances, penalties, and fees associated with the service address have been paid in full by the account holder.
 - B. Rental Properties: Property owners are ultimately responsible for ensuring that all balances tied to their rental properties are paid in full. New service accounts for tenants will not be established until any outstanding charges on the property are resolved, regardless of tenant turnover.
 - C. Multi-Family Residences: For duplexes, apartments, and other multi-unit structures, the property owner shall be responsible for paying all account balances tied to the service address. No new unit-level service will be activated until the property account is current and all applicable fees are satisfied.
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SECTION VI: Unauthorized Use, Tampering, and Restoration of Service

- D. No person, other than authorized Village personnel or agents, shall turn on, reconnect, bypass, alter, tamper with, or otherwise interfere with any Village water service connection, water meter, valve, or other water infrastructure.



- E. Any person who violates this provision shall be subject to a fine of **\$750.00** per occurrence, plus any costs incurred by the Village to repair, inspect, or correct any damage or unauthorized activity.
- F. In addition to monetary penalties, the Village may pursue legal remedies, including but not limited to injunctions or criminal charges, as authorized by law.
- G. Restoration of service after an unauthorized shut-off or tampering shall require payment of all outstanding balances, assessed fines, fees, and any costs of inspection and repair.

SECTION VII: Severability

Should any section, subsection, paragraph, clause, or phrase of this ordinance be declared invalid or unconstitutional by a court of competent jurisdiction, such a decision shall not affect the validity of the remaining portions of this ordinance, which shall continue in full force and effect.

SECTION VII: Repeal of Conflicting Ordinances

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION IX: Administrative Fees and Adjustments

The Village Board may, by resolution, adopt and amend a fee schedule for all fees, penalties, and service charges authorized by this ordinance.

SECTION X: Effective Date


This ordinance shall take effect immediately upon passage, approval, and publication as provided by law.

PASSED AND APPROVED by the Village Board of the Village of Hartsburg this 28th day of July, 2025.



AYES: 6
NAYS: 0
ABSENT: 0

APPROVED:

 7/28/25

Mayor, Village of Hartsburg

ATTEST:

 7/28/25

Village Clerk

